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## REGISTRATION RENEWAL

- Deadline to submit renewal forms and fees to the SRNA is **November 1, 2006**.
- Renewal forms and fees must be sent in batches of **300 or less** to avoid delays in processing.
- Fees for renewals for the 2007 registration year must be **on separate cheques** from 2006 renewals, any initial registrations or workshop fees.
- To register RNs with 2007 practising licensure in Alberta, Nova Scotia or PEI, a **copy of the 2007 licence** must be attached to the renewal form in order to receive the reduced fee of \$400.68.

For further information on employer remitted fees or the payroll deduction plan, call: 359-4227 or 359-4223  
Toll free: 1-800-667-9945 ext 227 or 223

## VERIFICATION OF RN REGISTRATION

We encourage you to verify RN registration prior to November 15 in order to ensure all RN registrations are renewed before November 30, 2006.

### Verification of RN Registration – Paid by Employer

Include your fax number when you send the forms. A list of verifications of licensure for the 2007 membership year will be faxed to you for each batch of fees submitted.

### Verification of RN Registration – Paid by RN

Send SRNA a list of RN names and registration numbers along with your fax number. SRNA will fax you verification of licensure for the 2007 membership year.

### Verification of less than five RNs

You may call 1-800-667-9945 ext 227 or ext 223 (359-4227 or 359-4223) with RN names and registration numbers.

**SRNA Registration Fax: (306) 359-0257**

*The Registered Nurses Act, 1988, Section 43:*  
“(2) Every employer shall annually review the registration status under this Act of all nurses employed by the employer.  
(3) Any employer who terminates the employment of a nurse on the grounds of alleged professional incompetence or professional misconduct shall report in writing to the association:  
(a) the termination of the nurse; and  
(b) the grounds of the alleged professional incompetence or professional misconduct.”

## RNS ON DISABILITY LEAVE

RNs must have worked at least 1125 hours in the previous five years to be eligible for registration. To maintain registration eligibility, RNs on disability leave have several options, including:

- Participating at most CNE workshops
- Taking classes towards a certificate/degree in nursing
- Volunteering
- Participating on health boards

If you know RNs who are on disability leave, please have them contact 1-800-667-9945 ext 223 (359-4223).

## REFUND OF RN FEES

If a RN has not practised on his/her licence, please contact 1-800-667-9945 ext 227 (359-4227) **prior to November 30** for information about a possible refund.

## GRADUATE NURSE (GN) LICENCES

A GN licence is a temporary, four month licence with two possible four month extensions, available until the GN has passed the Canadian Registered Nurse Examination (CRNE). It is the responsibility of the GN and the employer to be aware of the expiry date of the GN licence.

**To extend the GN licence, SRNA requires:**

- Written request from the GN with the fee
- 1st Extension: Letter directly from the employer to the SRNA confirming the GN's employment will be extended and that he/she is practising at a safe and competent level for a GN
- 2nd Extension: Reference questionnaire completed by the employer and returned directly to the SRNA

**To verify a GN's registration** contact 359-4227 or 1-800-667-9945 ext 227 with the GN's registration number or date of birth and social insurance number.

**Practising membership must be maintained in order to count RN hours.**

**“No person shall knowingly employ or continue to employ a person who is not a registered nurse or a graduate nurse to perform the practice of registered nursing”  
Section 43(1) of *The Registered Nurses Act, 1988.***

## WATCH FOR THE MARCH 2007 EMPLOYER NEWSBULLETIN!

The Employer Newsbulletin, a new initiative, will be available twice a year in September and March and can be downloaded at [www.srna.org](http://www.srna.org).

## EXAMINATION DATES

### Canadian Registered Nurse Examination (CRNE)

- October 11, 2006
- February 7, 2007
- June 6, 2007
- October 10, 2007

### Canadian Nurse Practitioner Examination (CNPE)

- October 25, 2006

## INTERNATIONALLY EDUCATED NURSES (IENS)

For information about the registration procedure for an IEN, you may visit our website at [www.srna.org](http://www.srna.org) under Registration, Licensure, Link to Out-of-country Graduates, or call 1-800-667-9945 ext 232 (359-4232).

If you get an application from an internationally educated nurse, please have him/her contact [amichayluk@srna.org](mailto:amichayluk@srna.org) to begin the application process.

## CONTINUING COMPETENCE PROGRAM

Effective December 1, 2006 all RNs are required to participate in the Continuing Competence Program. The employer also has a responsibility to support RN and RN(NP) employees in continually developing their knowledge and skills. This can be achieved by:

- Asking staff about their learning needs and learning activities that could enhance their practice
- Providing or facilitating educational opportunities.

### SRNA WEBSITE – [www.srna.org](http://www.srna.org) – for information on:

- Continuing Competence for RNs and RN(NP)s
- Complaints Handling Process
- SRNA's 2005 Annual Report
- RN Approved Practice (Guidelines for Acceptable Employment)
- RN(NP) Maintaining Eligibility for Licensure

Graduate Nurse (GN) Licences should be available approximately 15 days after the last day of the student's program.

SIAST has developed non-credit courses to assist IENs to make the transition to nursing in Saskatchewan. For more information, contact the SIAST Nursing Division at (306) 798-8026  
Toll free: 1-866-goSIAST  
[www.goSIAST.com](http://www.goSIAST.com)

Professional Development can be enhanced by employers and RNs or RN(NP)s collaborating to develop appropriate educational opportunities.

**REMEMBER:** Deadline for renewal forms and fees is November 1, 2006

## SRNA FEE SCHEDULE – 2007

	Dec 1/06 to May 31/07	Pro-rated fees for June 1/07 and Sept. 1/07 will be sent at a later date
Practising	430 + 25.80 = <b>455.80</b>	
*Practising with CNA Reduction (particularly Alberta Border Employees)	430 - 52 = 378 + 22.68 = <b>400.68</b>	<b>Copy of 2007 RN Practising Licence</b> must accompany form in order to be able to submit CNA Reduction.
Non-Practising to Practising	430 - 35 = 395 + 23.70 = <b>418.70</b>	
*Non-Practising to Practising with CNA Reduction (particularly Alberta Border Employees)	430 - 35 - 52 = 343 + 20.58 = <b>363.58</b>	<b>Copy of 2007 RN Practising Licence</b> must accompany form in order to be able to submit CNA Reduction.
2007 Sask Exam Students – Same Year	<b>227.90</b>	
Exam Students – Other Year	<b>455.80</b>	
Temporary Grad Nurse Licence	143.33 + 8.60 = <b>151.93</b>	4 month licence with 2 possible 4 month extensions (GN Licence total of 12 months)
Non-Practising Membership	<b>37.10</b>	

\*Prior to December 1, 2006, CNA reduction pertains to RNs who hold 2007 practising licensure in Alberta, Nova Scotia or PEI.

### EMPLOYER PAYMENT OF 2007 FEES

SRNA requires that the original form and fee arrive together. Copied or faxed forms will not be accepted. If the RN is concerned about the confidentiality of information on the form, he/she may place it in a sealed envelope with the RN's name and RN# on the outside and submit it to the employer for payment. **Sealed envelopes are not to be opened by the employer.**

Thank you for your cooperation during the registration renewal process.

RN Licences Expire November 30, 2007

**Shirley McKay, RN**  
Director/Registrar  
359-4245

**Bev Veresh**  
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359-4246

**Deb Walker**  
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**Adeline Michayluk**  
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