

Graduate Nurse (GN) License Extension 1 & 2

- 1) You must currently be in the process of writing the NCLEX-RN. If you are not, you will need to complete:
 - [NCLEX Examination application and fee](#) with the SRNA; and
 - Register for the NCLEX-RN examination with [Pearson VUE](#). Once you receive your *Authorization to Test (ATT)* email from Pearson VUE, you may book your exam appointment within the 90 days stated.
- 2) Log into the [Member Portal](#), and complete the *Graduate Nurse Application* and pay the renewal [fee](#). The final webpage has a note about program completion and transcripts that **does not apply to you**.
- 3) Complete the *Consent Form to Obtain Employment Verification Information for GN*. The start date on the form is the date you began practicing as a GN (clinical practice), which may be different from your hire date. Send this form to exams@srna.org as an attachment. Once received, the SRNA will send the *Employer Reference* document to your nurse manager.

Unsuccessful with NCLEX-RN Exam Twice

If you have been unsuccessful with the NCLEX-RN twice, we will require you to complete a *NCLEX-RN Learning Plan*. Send your completed learning plan as an attachment to exams@srna.org. Once received, it will be forwarded to a SRNA Regulatory Nursing Advisor for approval.

Extension 2 requires the following:

- A dated and signed letter declaring that you have participated and complied with the RN [Continuing Competence Program](#) in regards to your GN practice; and
- Completed a personal assessment, developed a learning plan and received peer feedback.

Send your letter as an attachment to exams@srna.org.

Use the [Nurse License Check](#) to verify your GN license before commencing work.

If you are unsuccessful in your third exam attempt, your GN license will be cancelled two business days after the exam result is emailed. *Bylaw V - Registration, Section 4(7)* states: A temporary license is cancelled upon notice the member has failed the required examination for the third time.